Please print				Payperiod:	August 19, 2023	to September 1, 2023
		Name	Student #	Paydate:	September 8, 2023	
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	Aug 19/23					
Sunday	Aug 20/23					
Monday	Aug 21/23					
Tuesday	Aug 22/23					
Wednesday	Aug 23/23					
Thursday	Aug 24/23					
Friday	Aug 25/23					
Saturday	Aug 26/23					
Sunday	Aug 27/23					
Monday	Aug 28/23					
Tuesday	Aug 29/23					
Wednesday	Aug 30/23					
Thursday	Aug 31/23					
Friday	Sep 1/23					
					TOTAL HOURS	
				L		
In order to mee	t the payroll cut	-off for this payperiod	l, your time sheet MUST	be received by the	Payroll Officer (G	GMH103) no
later than 10:00	am on the Mon	day following the end	of this payperiod.			
		• •				
		¢	х	- ¢		
	<b>-</b>	<del>Σ</del> Hourly	^	= \$		·
Budget Number		Rate *	Total Hours	Total Deposi	t	Top-Up Budget Number (if applicable)
Dudget			ate includes 4% vacation pay	•	t i	Top op Dudget Humber (in applicable)
		(riouny re				
Depa	rtment	F	Position Worked		Supervisor - ple	ease print and sign name
*Please review Stu	udent Employment	Classificaion Rubic				
on Human Resour	rces Website				Department Cha	air / Director Authorization

Please print				Payperiod:	September 2, 2023 to	September 15, 2023
	٨	lame	Student #	Paydate:	September 22, 2023	
	Г	Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	Sep 2/23					
Sunday	Sep 3/23					
Monday	Sep 4/23			abour Day - University Close	d	
Tuesday	Sep 5/23					
Wednesday	Sep 6/23					
Thursday	Sep 7/23					
Friday	Sep 8/23					
Saturday	Sep 9/23					
Sunday	Sep 10/23					
Monday	Sep 11/23					
Tuesday	Sep 12/23					
Wednesday	Sep 13/23					
Thursday	Sep 14/23					
Friday	Sep 15/23					
			· · · · ·	ĺ	TOTAL HOURS	*
In order to meet	the payroll cut-o	ff for this payper	iod. vour time sheet MU	ST be received by the Pay	vroll Officer (GMH103	b) no later
			e end of this payperi			,,
··		<u>\$</u> Hourly	x	= \$		·
Budget N	lumber	Rate *	Total Hours	Total Deposit	Top-Up Budget Num	nber (if applicable)
Ū.		* (Hourly	rate includes 4% vacation p	-		· · · · · · ·
Depart	Department		Position Worked Sup		visor - please print and sig	n name
*Please review Stud		Classificaion Rubic				
on Human Resourc	es Website			Departr	nent Chair / Director Auth	orization

Please print				Payperiod:	September 16, 2023 to	September 29, 2023
		Name	Student #	Paydate:	October 6, 2023	
	[	Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	Sep 16/23					
Sunday	Sep 17/23					
Monday	Sep 18/23					
Tuesday	Sep 19/23					
Wednesday	Sep 20/23					
Thursday	Sep 21/23					
Friday	Sep 22/23					
Saturday	Sep 23/23					
Sunday	Sep 24/23					
Monday	Sep 25/23					
Tuesday	Sep 26/23					
Wednesday	Sep 27/23					
Thursday	Sep 28/23					
Friday	Sep 29/23					
					TOTAL HOURS	
In order to mee	et the payroll c	ut-off for this paype	eriod, your time shee	et MUST be received by the	e Payroll Officer (GMI	1103) no later
than 10:00 a	am on the Mo	onday following	the end of this pay	yperiod.		
		<u>\$</u> Hourly	Х	=	·	
		Rate *	Total Hours	Total Danasit	Top Lip Budget Num	har (if appliable)
5			ate includes 4% vacatio	Total Deposit	Top-Up Budget Num	ber (il applicable)
		(Houriy I		n pay)		
Department Position V			sition Worked	Super	rvisor - please print and si	gn name
*Please review S	tudent Employme	ent Classificaion Rubic				
on Human Resou	irces Website			Depar	tment Chair / Director Auth	norization

Please print				Payperiod:	September 30, 2023	to October 13, 2023
		Name	Student #	Paydate:	October 20, 2023	
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	Sep 30/23					
Sunday	Oct 1/23					
Monday	Oct 2/23					
Fuesday	Oct 3/23					
Nednesday	Oct 4/23					
Thursday	Oct 5/23					
Friday	Oct 6/23					
Saturday	Oct 7/23					
Sunday	Oct 8/23					
Monday	Oct 9/23		Thanks	Thanksgiving - University Clos		
Fuesday	Oct 10/23					
Nednesday	Oct 11/23					
Fhursday	Oct 12/23					
Friday	Oct 13/23					
					TOTAL HOURS	
In order to me	eet the payroll	cut-off for this payp	eriod, your time sheet	MUST be receive	d by the Payroll (	Officer (GMH103) no
ater than 10:0	00 am on the N	londay following the	e end of this payperiod	1.		
		\$ Hourly	x	= \$		
Budget Number Rat		Rate *	Total Hours Total Deposit			applicable)
		* (Hourly	rate includes 4% vacation	n pay)		
Department Po		osition Worked			se print and sign name	

\*Please review Student Employment Classificaion Rubic on Human Resources Website

Department Chair / Director Authorization

Please print				Payperiod:	October 14, 2023	to October 27, 2023
		Name	Student #	Paydate:	November 3, 2023	
	]	Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	Oct 14/23					
Sunday	Oct 15/23					
Monday	Oct 16/23					
Tuesday	Oct 17/23					
Wednesday	Oct 18/23					
Thursday	Oct 19/23					
Friday	Oct 20/23					
Saturday	Oct 21/23					
Sunday	Oct 22/23					
Monday	Oct 23/23					
Tuesday	Oct 24/23					
Wednesday	Oct 25/23					
Thursday	Oct 26/23					
Friday	Oct 27/23					
				l	TOTAL HOURS	
In order to me	et the payroll cu	it-off for this paype	riod, your time sheet ]	MUST be receive	d by the Payroll C	officer (GMH103) no
later than 10:0	0 am on the Mo	onday following the	end of this payperiod.	•		
		\$	Х	= \$		
Budget I	Number	Hourly Rate *	Total Hours	Total Deposi	+	Top-Up Budget Number (if applicable)
Dudget	Vullibel	Nate	Total Hours	Total Deposi	ſ	applicable
		* (Hourly re	te includes 4% vacation	pay)		
Department Po		ition Worked		Supervisor - pleas	e print and sign name	
*Please review S	tudent Employme	nt Classificaion Rubic				
on Human Resol	ırces Website				Department Chair	Director Authorization

Please print					October 28, 2023	to November 10, 2023
		Name	Student #	•	November 17, 2023	3
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	OCT 28/23					
Sunday	OCT 29/23					
Monday	OCT 30/23					
Tuesday	OCT 31/23					
Wednesday	NOV 1/23					
Гhursday	NOV 2/23					
Friday	NOV 3/23					
Saturday	NOV 4/23					
Sunday	NOV 5/23					
Monday	NOV 6/23					
Fuesday	NOV 7/23					
Wednesday	NOV 8/23					
Thursday	NOV 9/23					
Friday	NOV 10/2					
					TOTAL HOURS	
In order to me	eet the payroll c	ut-off for this payr	eriod, vour time she	et MUST be reco	eived by the Payroll (	Officer (GMH103) no
			e end of this payperi		<u> </u>	
			e end of enis pupper			
	-	\$	х	= \$		
		Hourly		<u> </u>		Top-Up Budget Number (if
Budget Number		Rate *	Total Hours	s Total De	eposit	applicable)
		* (Hourly	rate includes 4% vacati	ion pay)		
Depa	Department Pc		osition Worked		Supervisor - plea	se print and sign name
*Please review \$	Student Employme	ent Classificaion Rubio	;			
on Human Reso	ources Website				Department Chair	/ Director Authorization

Please print				_ Payperiod	November 11, 2023	D November 24, 2023
		Name	Student ‡	<sup>#</sup> Paydate	December 1, 2023	
	]	Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	NOV 11/23		•	Remembrance Day		
Sunday	NOV 12/23					
Monday	NOV 13/23					
Tuesday	NOV 14/23					
Wednesday	NOV 15/23					
Thursday	NOV 16/23					
Friday	NOV 17/23					
Saturday	NOV 18/23					
Sunday	NOV 19/23					
Monday	NOV 20/23					
Tuesday	NOV 21/23					
Wednesday	NOV 22/23					
Thursday	NOV 23/23					
Friday	NOV 24/23					
					TOTAL HOURS	
In order to mee	et the payroll cu	ut-off for this pay	period, your time sh	eet MUST be received by the	Payroll Officer (GMI	H103) no
	10	Ĩ	he end of this payper		•	,
later than 10.00		inday tono wing t	ne end of this payper	100.		
		\$	X	= \$		
		l la unh c			Top-Up Budget	
Dudget Number		Hourly Rate <sup>*</sup>	Total Hou	Irs Total Deposit	Number (if applicable)	
Budget Number			y rate includes 4% vaca		applicable)	
		, 	-			
Department		Position	Worked	Supervisor - please p	rint and sign name	
*Please review Si	tudent Employme	ent Classificaion Ru	bic			
on Human Resou	ırces Website			Department Chair / D	Director Authorization	

#### St. Thomas University - Student Time Sheets \*\*\*THIS WILL BE THE LAST STUDENT PAY BEFORE CHRISTMAS\*\*\*

Please print						2023-11-25 to to	December 8, 2023
		Name	Student	#		December 15, 2023	
	]	Time In-AM	Time Out-AM	Tir	ne In-PM	Time Out-PM	TOTAL HOURS
Saturday	NOV 25/23						
Sunday	NOV 26/23						
Monday	NOV 27/23						
Tuesday	NOV 28/23						
Wednesday	NOV 29/23						
Thursday	NOV 30/23						
Friday	DEC 1/23						
Saturday	DEC 2/23						
Sunday	DEC 3/23						
Monday	DEC 4/23						
Tuesday	DEC 5/23						
Wednesday	DEC 6/23						
Thursday	DEC 7/23						
Friday	DEC 8/23						
				•		TOTAL HOURS	
In order to me	et the payroll <b>c</b>	ut-off for this payp	eriod, your time shee	et MUST be receiv	ed by the Payroll	Officer (GMH103) no	
later than 10:0	0 am on the M	onday following the	e end of this payperio	od.			
		<b>^</b>	N.		<b>•</b>		
		<u>\$</u> Hourly	X	=	\$		
Budget Number		Rate *	Total Hou	rc	Total Deposit	Top-Up Budget Number (if applicable)	
budget Number			rate includes 4% vacation				
Department		Position W	orked	_	Supervisor - plea	se print and sign name	
·					, , ,		

\*Please review Student Employment Classificaion Rubic on Human Resources Website

Department Chair / Director Authorization

#### St. Thomas University - Student Time Sheets \*\*\*THIS PAY WILL BE DEPOSITED IN JANUARY 2024\*\*\*

Please print					Payperiod:	December 9, 2023	to December 22, 2023
		Name	Student #		Paydate: January 12,2024		
	Г	Time In-AM	Time Out-AM	Time In-PM	т	ime Out-PM	TOTAL HOURS
Saturday	DEC 9/23						
Sunday	DEC 10/23						
Monday	DEC 11/23						
Tuesday	DEC 12/23						
Wednesday	DEC 13/23						
Thursday	DEC 14/23						
Friday	DEC 15/23						
Saturday	DEC 16/23						
Sunday	DEC 17/23						
Monday	DEC 18/23						
Tuesday	DEC 19/23						
Wednesday	DEC 20/23						
Thursday	DEC 21/23						
Friday	DEC 22/23						
				-		TOTAL HOURS	
In order to me	et the payroll c	ut-off for this pay	period, your time sh	eet MUST be r	eceived by the	Payroll Officer (	GMH103) no
later than 10:0	0 am on the Mo	onday following tl	he end of this payper	riod.			
		\$	_X	= \$			<i>-</i>
		Hourly					p Budget
Budget Number		Rate *	Total Hour	s Total	Deposit	Number (if applicable)	
			rate includes 4% vacat			applicable	
Department Position Wo		Worked	Super	rvisor - please pr	int and sign name		
*Please review S	Student Employme	nt Classificaion Rub	ic				
on Human Reso				Depa	rtment Chair / Di	rector Authorization	

Please print				Payperiod:	December 23, 2023 <b>to</b>	January 5, 2023
-		Name	Student #	Paydate:	January 12,2024	
		Time In-AM	Time Out-AM	Time In-PM	Time Out-PM	TOTAL HOURS
Saturday	DEC 23/23		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Sunday	DEC 24/23		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Monday	DEC 25/23		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Tuesday	DEC 26/23		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Wednesday	DEC 27/23		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Thursday	DEC 28/23		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Friday	DEC 29/23		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Saturday	DEC 30/23		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Sunday	DEC 31/23		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Monday	JAN 1/24		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Tuesday	JAN 2/24		C	CHRISTMAS BREAK - UNIVERSITY	CLOSED	
Wednesday	JAN 3/24					
Thursday	JAN 4/23					
Friday	JAN 5/23					
	·		· · ·		TOTAL HOURS	-
				<u> </u>		
In order to meet	t the navroll cr	ut-off for this navn	eriod, your time shee	et MUST be received by the	Pavroll Officer (GMH1(	13) no

later than 10:00 am on the Monday following the end of this payperiod.

\$ Х \$ = Top-Up Budget Hourly Number (if Rate \* applicable) **Budget Number Total Hours** Total Deposit \* (Hourly rate includes 4% vacation pay) Supervisor - please print and sign name Department Position Worked \*Please review Student Employment Classificaion Rubic on Human Resources Website Department Chair / Director Authorization