

### St. Thomas University Policy on UNB Courses

As a matter of policy, **FULL-TIME** St. Thomas University students (**9 credit hours a semester at STU**) may register in a maximum of **TWO** UNB courses per semester with the approval of the chair of the department and Registrar. This approval is not automatic and is given at the discretion of the Registrar. UNB also reserves the right to limit enrollment and final registration is determined through their Registrar's Office.

Forms will not be processed without the approval of the appropriate department chair or without the student's signature. UNB courses with no equivalent STU department (eg. Sciences, Classics, Russian, etc.) can be approved by the STU Associate Registrar.

STU students taking UNB courses are reminded that the UNB schedule of course additions and withdrawals are in force for any UNB course in which they register. These dates may be different from the STU schedule. All changes to your registration in UNB courses must be approved by the Registrar's Office. Please review the UNB course descriptions found in the current UNB Calendar to ensure you have met all requirements, prerequisites, etc.

Please email completed forms to: [registrarsoffice@stu.ca](mailto:registrarsoffice@stu.ca) for your request to be processed.

<b>STU ID #:</b>	
<b>Last Name:</b>	
<b>First &amp; Middle Name:</b>	
<b>Date of Birth (YYYY/MM/DD):</b>	
<b>STU Email:</b>	
<b>Current Street Address: (city, province, postal code, country)</b>	

### FALL SEMESTER (September-December)

Department (Eg.BIOL)	Course Number & Section (Eg.1001 FRO1A Online- FRL)	Course Title	Action: Select one Add or Drop	STU Department Chair Approval (emailed or signature)

### WINTER SEMESTER (January-April)

Department (Eg.BIOL)	Course Number & Section (Eg.1001 FRO1A Online- FRL)	Course Title	Action: Select one Add or Drop	STU Department Chair Approval (emailed or signature)

Signature:

Date: